



Berkhamsted Raiders Community Football Club

Kitcheners Field, Castle Hill. Berkhamsted, HP4 1HE



Purchasing Policy

Before the start of each season managers request from the club kit and equipment for the forthcoming season. Requests vary between managers and this has led to a situation where teams have been equipped to different standards. It is the intention of this policy to set out a minimum standard of kit and equipment that each team will be provided with by the club. It is also the intention of this policy to bring cohesion to the purchasing of kit so that all teams play in the same kit and that each kit has a minimum recyclable life of 3 years.

Policy Statements

1. All kit and equipment that is to be purchased using club funds has to be agreed by the club treasurer and purchased through the club purchasing officer.
2. The club take no responsibility for, or the maintenance of, any item of kit or equipment that is purchased from any other source of funds unless agreed by the club committee.
3. The club committee shall agree on club colours for first kit and change kit and the purchasing officer will endeavour to supply kit that is consistent in style and manufacture.
4. All teams shall be provided with a basic standard of kit and equipment as set out below:
 - Club kit (whether new or recycled) for each player registered with the club consisting of shirt, shorts and socks.
 - 2 Match balls at the correct size for the age group
 - Training balls at a ratio of balls to registered players of 1:2
 - A set of 40 training cones
 - A ball net/bag
 - 2 Water Carriers and bottles for each team.
 - Linesman's flags (under 11's upwards)
5. All equipment remains the property of the club but it is each manager's responsibility to look after the equipment.
6. In the event of any equipment being damaged or lost this must be reported to the purchasing officer for record keeping purposes and for any replacements necessary.
7. If any manager requires any further kit or equipment over and above that already supplied they must seek agreement from the club committee who shall decide whether the purchase shall take place.
8. The club shall keep a stock of the most expensive training equipment consisting of slalom poles, running ladders, extra cones etc stored at the club for the use of all managers by prior arrangement. All items are to be kept at the club.
9. All kit – including shirts – remains the property of the Club with the exception of socks and shorts. Although shirts are handed to players they are not the property of the player. If a player leaves the manager will be expected to reclaim the shirt from that boy / girl.